

Payroll Specialist

Hays • Townsville QLD



Base pay

\$75,000 - \$115,000



Work type

Full time



Contract type

Permanent

Perks

TRAINING

Skills

PAYROLL

AUTOMATED PAYROLL

Full job description

Your new company

Your new company is an industry-leading transport and logistics business who services the region's mining and resources sector. They are renowned for employing and investing locally and providing extensive training and career progression opportunities. At the forefront of technological advancement, this organisation is seeking an experienced payroll professional to lead the transition to a new payroll system.

Your new role

Your new role as Payroll Specialist will report directly to the Senior HR Business Partner and control the entirety of the payroll function across all departments within the organisation. On a day-to-day basis you will be responsible for, but not limited to:

- Reviewing current payroll and data entry processes and updating existing policies and procedures to enact meaningful change
- High volume payroll processing
- Managing new hires, position changes, terminations and leave applications
- Ensuring compliance with legislation, enterprise agreements and contractual obligations

What you'll need to succeed

Job details



Date posted

12 Apr 2022



Expired On

18 Jul 2022



Category

Accounting



Occupation

Payroll Officer



Base pay

\$75,000 - \$115,000



Contract type

Permanent



Work type

Full time



Job mode

Standard business hours



Work Authorisation

AUSTRALIAN CITIZEN /
PERMANENT RESIDENT

To be successful for this position you will be an experienced payroll professional and ideally demonstrate the following:

- Experience in new system implementation
- High volume payroll processing skills
- A commercial understanding of end-to-end payroll functions

What you'll get in return

In return for your hard work, you will receive:

- Experience working within a nationally-renowned heavy industry organisation
- Industry-leading remuneration package
- Flexible working options

What you need to do now

If you're interested in this role, click 'apply now' to forward an up-to-date copy of your CV.

For more information please contact Johan Eriksson or Owen Bealing, recruitment experts in Senior Finance on (07) 4417 1105 or email johan.eriksson@hays.com.au or owen.bealing@hays.com.au

If this job isn't quite right for you but you are looking for a new position, please contact us for a confidential discussion on your career.

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